



Minutes
Business Meeting – 6:00 PM; Public Forum 7:00 PM
Village Hall,
May 2, 2016

Approved: Action Item Numbers 1-5, 7-19 table number 6.

Approved: Close the public forum

Approved: Extend CO Closure to 37 Landing Lane

Approved: Waive the \$500.00 fine of Joseph Neuschatz, 42 Old Post Road

Approved: Authorize the Village DPW to complete the work at 201 Main Street and to utilize the posted bond in payment

Approved: Settlement with Mr. Castelli

Approved: to grant code relief and permit residential refuse pickup at 1217 Main Street for a period of 2 years

Approved: Adjourn the meeting

Mayor Garant called the meeting to order at 6:00PM.

ATTENDANCE:

Mayor Garant, Trustees, D'Abramo, Loucks (left at 7:00pm), LaPointe, Miller

Village Attorney Egan, Village Treasurer Smollett (excused), Village Administrator/Clerk Juliano

PUBLIC FORUM:

APPOINTMENTS: Mayor Garant to present Sage Hardy from the Eagle Scouts with a proclamation; Boy Scouts to present Mayor Garant with a check for Rocketship Park.

Public Safety Issues – Floor open for Public Safety Comments

Public Forum - Floor open for General Comments

Board Reports.

- Motion by Mayor second by Trustee LaPointe to close the Public Forum portion of the meeting at 9:25 PM. Motion passes 5/0

Business Meeting:

Action Items:

1. Approve the Minutes of April 4, 2016. And Budget Hearing of April 13, 2016.
2. Approve the request of Alison LaPointe to accept the proposal of JR Holzmacher to conduct inspections of the drainage at 201 W. Broadway, to be paid for by Tritec the property developer in advance.
3. Approve the Proposal of Roger Corcella for services assisting Nicole Christen in acquiring a grant for ADA compliant doors at the Village Center in the amount of \$950.00; For services related to Tennis Club office renovations in the amount of \$525.00; For services related to the Highway Dept. Bldg. expansion in the amount of \$1,200.00; For services related to replacing the air conditioning system at the Grill Room in the amount of \$1,250.00.
4. Approve the request of DPW Superintendent Steve Gallagher to add \$20,000.00 to the 2016 Road Program Phase I to repave ½ of California Ave.
5. Approve the request of Brennan Holmes to hold the annual Christopher Malvetti Family Fun Run on June 18th from 10:00 am – 12:00 Noon, beginning and ending at the PJ Firehouse.
6. Approve Heir Dwellings/GGK Consulting's proposal for Historical Services in the amount of \$6,500.00 from April – September, payable monthly. The Village has received a \$7,500.00 grant from Suffolk County for such services.
7. Approve D & S Welding's proposal for galvanized railing on the North Side of the ramp at East Beach the amount is not to exceed \$3,600.00.
8. Approve the request of Arame Salon for a beach clean-up at West Beach, on Sunday May 22, 2016 from 10am to 12pm.
9. Approve the request of CCMAC's preferred Patios and Plantings not to exceed \$4,500.00 from the Tennis capital account.
10. Approve setting a public hearing on June 6, 2016 to amend sections 250-9 and 250-21 of the Village Code.
11. Approve the request of PJCC Golf Professional Bill Mackedon to hire/rehire the following at PJCC Golf Pro Shop:
 - Margaret Butera seasonal employee at \$10.00 per hour start date, May 2, 2016
 - Olivia Desmond seasonal employee at \$10.00 per hour start date, May 2, 2016
 - Jack McGorry seasonal employee at \$9.00 per hour start date, May 2, 2016
 - Vincent Miceli seasonal employee at \$9.00 per hour start date, May 2, 2016
 - Tim Mirocco seasonal employee at \$10.00 per hour start date, May 2, 2016
 - Brian Morin seasonal employee at \$10.00 per hour start date, May 2, 2016
 - Daniel Strehle seasonal employee at \$9.00 per hour start date, May 2, 2016
12. Approve the request of PJCC Grounds Superintendent Brian MacMillan to hire Emmanuel Fernandez, Laborer at \$10.00 with a retro start date of April 20, 2016.

13. Approve the hiring of Village Election Workers for the June 21, 2016 Village Election to be held at the Village Center - Chairperson – Mary Moore at \$11.25/ hour. Inspectors/ Workers - Mickie Ackerman, Louise Campbell, Caroline Ennis, Debbie Frank, Elaine Freda, Nancy Lustig, Arlene Rothenhausen, Rita Pederson, Peggy Sheprow, Monica B Williams, Monica D. Williams, Joan Fortgang, Claire Lee, Peggy Smith, Irene Siegal, Peggi Battaglia, Patrice Piscituta, Eileen Hull, Stephanie Free, and Anita Spencer at \$9.65/ hour. All requested salaries are within the budget.
14. Approve the request of Kevin Bates to hire Don McCaulley at \$13.20 per hour effective May 13, 2016.
15. Approve the request of Recreation Superintendent Renee Lemmerman to renew Sun Paddle LLC Contract to rent SUP boards at Harbor Front Park from 5/28/16 – 9/5/16 (open 7 days a week 11:00am – 7:00pm) and 9/6/16 – 10/1/16 (open Saturday and Sunday 11:00am – 7:00pm) Sun Paddle will pay Port Jefferson Village 40% of all revenue generated from its operation at the Village Center.
16. Approve the request of Renee Lemmerman to hire the following:
 - Nicholas Kafeit for PJCC Recreation Aide from May 10 – June 16, 2016 \$10 per hour
 - Amelia Zamek for PJCC Recreation Aide from May 10 – June 16, 2016 \$10 per hour
 - Victoria Juliano for PJCC Recreation Aide from May 10 – June 16, 2016 \$10 per hour

17. Approve the following resolution:

AUTHORIZING THE MAYOR TO EXECUTE QUITCLAIM DEEDS TO CONFIRM OWNERSHIP OF THREE LOTS AT ROOSEVELT PARK

The Village Board of Trustees of the Incorporated Village of Port Jefferson, duly convened in Regular Session, does hereby resolve as follows:

WHEREAS, by letter dated February 26, 1971 the Planning Board of the Village of Port Jefferson conditioned the approval for a subdivision known as the “Port Jefferson Woods” upon the developer deeding certain property to the Village to be used for recreational purposes (“Recreational Property”); and

WHEREAS, Roosevelt Park was constructed on a portion of the Recreational Property; and

WHEREAS, the Village now wishes to expand Roosevelt Park; and

WHEREAS, upon investigation the Village learned that, due to a scrivener error, three (3) lots located within the Recreational Property were not properly deeded to the Village (SCTM #'s 19-3-5; 10 and 12); and

WHEREAS, the Village wishes to now record three Quitclaim deeds to confirm the Village’s ownership of the three lots in question; and

NOW THEREFORE, be it RESOLVED by the Board of Trustees:

THAT, the Mayor is hereby authorized to executed any and all documents needed to record three Quitclaim deeds to confirm the Village’s ownership in said lots; and

THAT, the Village Attorney shall cause the three deeds to be recorded in the Office of the Clerk of Suffolk County; and

THAT, this Resolution shall take effect immediately.

18. Approve the following Municipal Resolution:

**Suffolk County Downtown Revitalization Program – Port Jefferson Village Center ADA/Handicap Upgrade
May 2, 2016**

WHEREAS, the Village of Port Jefferson is always desirous to improve the economy and quality of life within the Village of Port Jefferson and

WHEREAS, through the Suffolk County Downtown Revitalization Program, the County of Suffolk participates with local governments in the development, support and funding of projects located in Suffolk County that will have an important and sustainable impact on downtowns and business districts; and

WHEREAS, as part of the application process in conformity with Suffolk County Resolution No. 808-1998, the County of Suffolk requires a resolution of the Port Jefferson Village Board showing local support for the proposed project; and

WHEREAS, upon the County’s approval of the project, the Village of Port Jefferson would be required to enter into an inter-municipal agreement with the County under Article 5-G of the General Municipal Law pursuant to which the Village of Port Jefferson would be required to undertake and complete the project and the County would be responsible for providing financing for all or part of the cost of the project; and

WHEREAS, in order to provide County financing for all or part of the project, the County of Suffolk must obtain a leasehold, easement or other real property interest in the site of the project; and

WHEREAS, the Port Jefferson Harbor Arts and Education Conservancy is desirous of proposing that the Village of Port Jefferson participate in such program in connection with the purchase and installation of ADA/Handicap Accessible doors for 6 building entrance and exit doors, including a panic bar on all interior doors. Also, all bathrooms will have installed push button access to both bathrooms located on the first and third floors. These upgrades are in great need as the Village Center sees over 30,000 visitors a month and handicap accessibility to the bathroom has caused difficulty for some visitors. This project will improve access for our seniors, veterans and handicap populations that take advantage of our public recreational programs held at the building. The Village Center is located at 101A East Broadway, Port Jefferson, New York 11777.

TAX MAP # DISTRICT: 206 SECTION: 8 BLOCK: 1 LOT: 10.4

The purpose of the Port Jefferson Village Center ADA/Handicap accessibility upgrade is to provide safe and inclusive access to the building and its facilities. The Village of Port Jefferson is applying for \$25,000 under the program; funding will be used for (a) purchase and installation of ADA accessible entrance and exit doors with interior panic buttons and, (b) bathroom push-buttons for access. The total project cost is \$50,000; the Village of Port Jefferson will provide a \$25,000 match.

The upgrades are consistent with local land use controls. As per the Building Department, no building permits are necessary for this project. The project is located on Village land, either land directly owned by the Village or land in which an easement has been granted to the Village. Consequently, the proposed project is classified as a Type 2 action under 617.5(c)(7) and, therefore, exempt from SEQR. No EAF is required.

Type II 617.5(C)

(7) construction or expansion of a primary or accessory/appurtenant, non-residential structure or facility involving less than 4,000 square feet of gross floor area and not involving a change in zoning or a use variance and consistent with local land use controls, but not radio communication or microwave transmission facilities;

NOW THEREFORE, BE IT RESOLVED, that the Village Board of the Village of Port Jefferson hereby states its support of the Port Jefferson Arts and Education Conservancy proposal pursuant to the Suffolk County Downtown Revitalization Program through the Village of Port Jefferson and be it further

RESOLVED, that the Port Jefferson Village Board authorizes the Mayor and/or Deputy to sign any and all necessary documents, including but not limited to the required easement/lease documents and an inter-municipal agreement, subject to review and approval of the Village Attorney, to participate in the above referenced program.

19. Approve the Warrants as submitted by Treasurer Smollett and approved by Claims Auditor Britt.

Treasurer Smollett & Warrants

FUND	AMOUNT	DATE	CHECK
General	\$ 51,379.85	4/18/16	029139-029175
General	\$ 153,116.76	4/20/16	029176-029189
General	\$ 76,078.13	5/02/16	029190-029234
General	\$ 105,566.44	5/02/16	029235-029288
General	\$ 4,897.00	5/02/16	029289-029291
PJCC	\$ 38,942.81	4/18/16	20001-20029
PJCC	\$ 9,452.93	4/20/16	20030-20035
PJCC	\$ 44,348.27	5/02/16	20036-20062
PJCC	\$ 18,176.00	5/02/16	20063-20064
Trust (T)	\$ 4,013.97	4/18/16	002367-002372
Trust (T)	\$ 8,697.50	5/02/16	002373-002381
Capital	\$ 56,875.24	5/02/16	1632-1642

- **Motion by Mayor Garant second Trustee LaPointe, to approve Action Items 1-5 & 7-19 and table items 6.**
Motion passed 5/0
- **Motion by Mayor Garant, second by Trustee Miller, to extend Mr. & Mrs. Taub, 37 Landing Lane, the ability to obtain a CO for building permit #3968 (Rear Deck 17' x 16') to June 1, 2016.**
Motion passed 5/0
- **Motion by Mayor Garant, second by Trustee Loucks, to waive the \$500.00 fine of Joseph Neuschatz, 42 Old Post Road, for failure to obtain a Work Permit for emergency repairs to their home.**
Motion passed 5/0
- **Motion by Mayor Garant, second by Trustee D'Abramo, to authorize the Village DPW to complete the work at 201 Main Street and to utilize the posted bond of \$5,000.00 provided on June 24, 2015.**
Motion passed 4/0
- **Motion by Mayor Garant, second by Trustee LaPointe, to approve the settlement with Mr. Castelli.**
Motion passed 4/0
- **Motion by Trustee D'Abramo, second by Trustee Miller, to grant code relief of Section 151 for the required dumpster and waste enclosure and to permit the proposed design of a 2-garbage can refuse shed and permit residential refuse pickup at 1217 Main Street for a period of 2 years expiring May 2, 2018. Permission must be sought in 2018 and granted by the Board of Trustees for this relief to be extended.**
Motion passed 4/0

Adjourn

- **Motion by Mayor Garant, second by Trustee LaPointe, to adjourn the meeting at 9:52pm.**
Motion passed 4/0

Respectfully Submitted,

*Robert J. Juliano
Village Administrator/ Clerk*

May 3, 2016