



**Tentative Agenda
Business Meeting – 3:30 PM
Village Hall
February 23, 2016**

Approved: Action Item Numbers 1-12.
Approved: Warrants as presented.
Approved: Go into Executive session.
Approved: Come out of Executive session.
Approved: Code Enforcement increase salaries.
Approved: Code Enforcement Promotions.
Approved: Adjourn the meeting.

Mayor Garant called the meeting to order at 3:30 PM.

ATTENDANCE:

Mayor Garant, Trustees, D'Abramo, Loucks via Facetime, LaPointe, Miller
Village Attorney Egan, Village Treasurer Smollett, Village Administrator/Clerk Juliano

Business Meeting:

Action Items:

1. Approve the Minutes of February 1, 2016.
 2. Approve the budget transfer for the Highway Department in the amount of \$33,500.00

From	To	Amount
A.8170.0130-(Street cleaning-Leaf Overtime)	A.5110.0420 (Treework)	\$ 3,500.00
A.8140.0200-(Storm Sewer Equipment)	A.5110.0420 (Treework)	\$15,000.00
A.8140.0400-(Storm Sewer Expense)	A.5110.0420 (Treework)	\$15,000.00
 3. Approve change order #5 Mill Creek to fix the spillway west of Brook Road amount not to exceed \$2,000.00.
 4. Approve change order #6 for Mill Creek remove hanging branches west side of Barnum Ave. amount not to exceed \$1,250.00.
 5. Approve Cashin Associates Phase 8 Additional Services at Mill Creek Infrastructure Improvements and Habitat Restoration contract number C304365 for a fee not to exceed \$10,000.00.
 6. Approve Terry Contracting, East Beach Access Ramp & Revetment Repair Change Order #1 not to exceed \$10,728.00.
 7. Approve awarding Bid # 0066-2015 to F&F Concrete to construct 2 ADA Bathrooms in Village Hall for a bid of \$58,300.00, to be paid with Community Development Funds.
 8. Approve the recommendation of Renee Lemmerman-Swords to hire Cory Lamendola as Administrative Aide to the Port Jefferson Country Club at a salary of \$32,600.00 per year.
 9. Approve the recommendation of Christine Wood, to hire Shannon O'Neill as P/T Justice Court Clerk at \$13 per hour effective Feb. 23, 2016.
 10. Authorize the Mayor to enter into an Agreement with Shaun Hughes as President of the Corporation known as The PJV On The Green Inc. to provide food services to our country club members
 11. Approve the proposal from Brian M. McCaffery to administer the Village Stormwater Management Program (proposal # VPJ-2016-01) from March 10, 2016 to March 9, 2017 for a fee not to exceed \$5,500.00 the scope of work include Annual and Interim Report to NYSDEC, Public Education and Outreach, Illicit Discharge Detection & Elimination, Post Construction Management Program and Watershed Improvement Strategies.
 12. Approve the rehire of Grace Swords as a seasonal Winter Break Employee from February 15 – 19, at \$10.00/ Hour 9:00 Am to 4:00 PM.
- **Motion by Mayor Garant second Trustee Loucks, to approve Action Items 1-12.
Motion Passed 5/0 - Trustee LaPointe recused from number 11.**
 - **Motion by Trustee Miller, (did not receive a second), requesting that Maritime Explorium be exempt from rental fees for the use of the Village Center and Harborfront Park until such a time that their overpayment of rent at the Chandlery is equal to the room/park usage fees.**
 - **Motion by Trustee Loucks, second by Mayor Garant to enter into a contract with Response Tennis to provide Tennis Professional Services and Instructional Programs for the 2016 Tennis Season
Motion Passed 5/0**

Treasurer Smollett & Warrants

<u>FUND</u>	<u>AMOUNT</u>	<u>DATE</u>	<u>CHECK</u>
General 1 st	\$ 70,550.20	2/22/16	028882-028929
General 2 nd	\$ 151,891.51	2/22/16	028930-028957
PJCC 1 st	\$ 38,439.76	2/22/16	008176-008191
PJCC 2 nd	\$ 6,671.62	2/22/16	008192-008194
Trust (T)	\$ 4,008.04	2/22/16	02340-002346
Capital (H)	\$ 57,270.87	2/22/16	1620-1624

- Motion by Mayor Garant, second by Trustee D'Abramo, to approve the warrants as presented by Treasurer Smollett and approval by Claims Auditor Britt.
Motion passed 5/0

Executive Session

- Motion by Mayor Garant, second by Trustee Loucks to go into executive session at 5:19pm to discuss personnel & contract issues.
Motion passed 5/0
- Motion by Mayor Garant second by Trustee LaPointe to come out of executive session at 5:43pm.
Motion passed 5/0
- Motion by Trustee LaPointe, second by Mayor Garant to increase the salaries of Code Lieutenants in accordance with the CSEA contract recently negotiated and approved and recognizing the fact that Code Chief receives a stipend during the summer months, therefore, increase Code Chief salary by \$2 per hour without retro pay, effective 2/25/16.
Motion passed 5/0
- Motion by Mayor Garant, second by Trustee LaPointe to promote the following Code employees:
Frank Shaffer Jr. to Senior Code Enforcement Officer at \$20.00 per hour, effective February 25, 2016.
David Maddox Jr. to Senior Code Enforcement Officer at \$20.00 per hour, effective February 25, 2016.
Jeffrey Campo to Assistant Code Enforcement Supervisor at \$21.75 per hour, effective February 25, 2016.
Motion passed 5/0

Adjourn

- Motion by Mayor Garant second by Trustee LaPointe, to adjourn the meeting at 5:50pm.
Motion passed 5/0

Respectfully Submitted,

*Robert J. Juliano
Village Administrator/ Clerk*