



Incorporated Village of Port Jefferson

88 North Country Road, Port Jefferson, NY 11777

Telephone: (631) 473-4744 Fax: (631) 473-2049

TREE CLEARING & GRADING APPLICATION

To avoid delay in the processing of your application, be sure all the information below is included with your application and submit one copy in electronic form.

Incomplete applications will not be accepted.

1. One (1) original and nine (9) copies of the Clearing & Grading Application Form.
2. Ten (10) copies of the Clearing & Grading Plan.
3. FEE (Based on size of lot in square feet)

< or = to 15,000 sq. ft.	\$ 50.00
15,001 - 22,500	\$ 100.00
22,501 - 30,000	\$ 150.00
30,001 - 43,560	\$ 200.00
> 43,560 sq. ft.	\$ 250.00
4. Plan Requirements:
 - A. An outline of existing wooded areas, naturally vegetated areas, and landscaped areas of the subject property.
 - B. The location of all improvements, if any, on the subject property.
 - C. A topographical survey (one-inch = twenty feet scale) where grading is proposed.
 - D. Color photographs (8" x 10") of the site clearly depicting the type of natural habitat located on the site, including but not limited to woodland, marshlands, bluff, tidal area, freshwater streams and wetlands.
 - E. A list of predominant plant species and natural animal habitats presently existing on site.
 - F. The location of existing trees that exceed nine inches in diameter as measured three feet above the base of the trunk.
 - G. The percentage of area to be cleared relative to the lot size.
 - H. A depiction of safety barriers to be erected around trees not being cleared and their habitat to prevent damage from equipment or backfilling.
 - I. A plan for installing erosion control barriers, such as hay bales and siltation fences to control stormwater runoff, and a map depicting planned locations for installation of erosion control barriers.



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Type or Print Clearly

TAX MAP NUMBER: _____
 (Refer to tax bill)

Address of subject property: _____

APPLICANT: Applicant must be the party in interest

NAME: _____

COMPANY NAME (if applicable): _____

ADDRESS: _____

PHONE: _____ FAX: _____

OWNER(S) - All property owners on the current deed.

NAME: _____

ADDRESS: _____

NAME: _____

ADDRESS: _____

All communications with regard to this application shall be addressed to the following
 until further notice: (if different than applicant)

NAME: _____

ADDRESS: _____

PHONE: _____ FAX: _____

E-MAIL: _____

For office use

Received: _____	Appeal No. _____	Assigned to: _____
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PROJECT DESCRIPTION:

Zoning District:

Total lot area:

Are there any right-of-ways, easements or restrictive covenants which encumber the property? If so, please indicate the nature of restrictions below:

Purpose of proposed clearing and/or grading:

What are the setbacks of proposed activity from any structures on the property?

What are the setbacks of proposed activity from any structures on all adjacent properties?

How much, if any, natural vegetation will be cleared or removed for the project?

How much soil, earth, sand, or dredge spoil will be removed or added as part of this project:

ENVIRONMENTAL IMPACT:

Check with building department staff to inquire if Long Environmental Assessment Form (EAF) is necessary for development proposal.



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Is its location on or adjacent to a beach, harbor, pond, stream, wetland, park, sanctuary, or other environmentally sensitive area designated by the Environmental Conservation Advisory Board, or a critical area of environmental concern, or a park, or a recreation area, or designated open space? YES or NO

If yes, please describe:

Are there nearby streets or properties whose scenic views could be affected by a project on the property involved? YES or NO

If yes, please describe:

Is a structure being proposed whose appearance differs markedly from those already in the neighborhood? YES or NO

If yes, please explain:

Will project regularly cause odors, noise, glare, or electrical disturbance detectable from nearby properties? YES or No.

If yes, please describe:

Will more than one acre of land be cleared or changed? YES or NO.

If yes, please describe:

Does any of the land to be cleared have slope over 15%? YES or NO

If yes, please describe:

During construction, could soil wash downhill onto adjacent lots and/or roadways? YES or NO.

If yes, please explain:

Does any of the land to be cleared or changed lie within 100 feet of an existing slope exceeding 30% or within 100 feet of an existing waterway? YES or NO.

If yes, please describe:

The information stated on this application and on supporting documentation is accurate and true. Any changes to this information prior to a decision by the board will be indicated in writing to the board.

OWNER: This section must be completed for all applications.

Be advised that I am the owner of record of the property referenced herein and hereby consent to this application. By this application, I hereby authorize employees or agents of the Incorporated Village of Port Jefferson, in conjunction with this application, to enter and inspect the project site as necessary.

IN WITNESS WHEREOF I have hereto set my had this ____ day of _____ 20____.

(Owner Signature)

STATE OF NEW YORK
) SS.:
COUNTY OF SUFFOLK)

On the _____ day of _____ in the year _____ before me the undersigned, personally appeared _____ personally known to me or proved to me on the basis of satisfactory evidence to be the individual(s) whose name(s) is (are) subscribed to be within instrument and acknowledged to me that he/she/they executed the same in his/her/their capacity (ies), and that by his/her/their signature(s) on the instrument, the individual(s), or the person upon behalf of which the individual(s) acted, executed the instrument.

(Notary public)