



**Minutes**  
**Business Meeting/Public Forum – 6:00 PM**  
**Village Hall**  
**February 8, 2017**

- Approved: Action items 1-21
- Approved: Enter into executive session
- Approved: Come out of executive session
- Approved: Amend Credit Card Policy
- Approved: Amend Roger Corcella's contract
- Approved: Closing Pubic Forum portion of meeting
- Approved: Adjourn the meeting

Mayor Garant called the meeting to order at 6:00PM.

**ATTENDANCE:**

Mayor Garant, Trustees D'Abramo, Loucks, LaPointe, Miller  
 Village Attorney Bianco, Village Treasurer Wintjen, Village Administrator/Clerk Juliano, Village Deputy Clerk Mordente, Village Administrator Assistant Carmody

**I. Business Meeting:**

**Action Items:**

1. Approve the Minutes of January 24, 2017.
2. Approve appraisal proposal submitted by Rogers & Taylor Appraisers, Inc. for the following properties: SCTM#106/21-6-7; 21-6-9.2; 21-6-9.3; 21-6-15 for a fee not to exceed \$5,500.00.
3. Approve the request of Treasurer Arta Wintjen to hire Munistat Financial Advisory service to prepare Village filing of the Annual Information Statement as required by SEC rule 15c2-12 with respect to the issuance of each of the Village's serial bonds for a fee not to exceed \$1,200.00.
4. Approve the request of Treasurer Arta Wintjen to approve quote #00001461 for Logics to have an on-site training day for KVS not to exceed \$1,800.00
5. Approve a resolution to pay Nicole Christian \$3,000 and extend her previous contract (which ended in November, 2016) through the end of December 2016.
6. Approval for Margot Garant and Barbara Sakovich, Bruce D'Abramo, possibly one other person to attend Microsoft Project Management Intro Class at the Center for Corporate Education at Stony Brook University on Thursday, March 2nd from 8:30 – 4:30 pm at a cost of \$472.50 each.
7. Approve the request of Assistant Village Attorney Alison LaPointe to Re-hire Jennifer Sigler as a Part time Site Plan Reviewer at an hourly rate of \$47.35.
8. Approve the request of Recreation Superintendent Renee Lemmerman-Swords to promote Philip Giannetto (Parks) from Laborer to Automotive Equipment Operator effective January 26, 2017. Salary increase of \$1,500 per year.
9. Approve the transfer John Criscito from Parks Laborer to DPW Laborer as per request of employee.
10. Approve Verdone Building Corp. change order #1 dated January 30, 2017 for PJCC Grill room for \$500.00.
11. Approve sidewalk and curb repairs on Main Street with Deal Concrete Corp. from County Contract #5-16.6.2A1 for a sum not to exceed \$235K from the Capital account # H8997.73
12. Approve Fire Marshall Dave Williams and DPW Superintendent Steve Gallagher, to attend a 3 day emergency management conference 2/21/17 – 2/23/17 in Syracuse, NY for a cost of \$600.00 per person for conference and hotel.
13. Approve the request of Steve Gallagher to approve the following budget transfer:
 

From: A.5142.0400-(Snow Removal Expenses)	To: A.5110.0400 (St. Maintenance Exp.)	\$25,000.00.
From: A.8140.200-(Storm Sewer Equip)	To: A.5110.0400 (St. Maintenance Exp.)	\$10,000.00.
From: A.8140.0400-(Storm Sewer Exp)	To: A.5110.0400 (St. Maintenance Exp.)	\$10,000.00.
Total Amount of Transfer = \$45,000.00		
14. Approve the request of Steve Gallagher to approve the following budget transfer:
 

From A.8140.0200 (Storm Sewer Equip)	To A.3310.0400 (Traffic Control Exp.)	\$10,000.00
From A.8140.0400 (Storm Sewer Equip)	To A.3310.0400 (Traffic Control Exp.)	\$10,000.00
Total Amount of Transfer = \$20,000.00		
15. Approve 2017 Movies on the Harbor. Total cost \$2,035 (\$140 shipping)
 

July 11th	Secret Life of Pets	Fee: \$450
July 18th	The Great Gilly Hopkins	Fee: \$350
July 25th	Sully	Fee: \$350
August 1st	Moana	Fee: \$450
August 8th	Chitty Chitty Bang Bang	Fee: \$295
16. Approval 2017 Harbor side Concert Series Total cost \$18,000
 

July 13 <sup>th</sup>	Billboard Live	Fee: \$1,450
July 20 <sup>th</sup>	Gypsy-Fleetwood Mac Tribute Band	Fee:\$1,350
August 3	Southbound Country Night	Fee:\$1,200
August 17 <sup>th</sup>	Dirty Dozen Brass Band-Ferry Dock Concert	Fee: \$14,000

17. Approve the request of Mather Hospital to hold their annual Families Walk & Run for Hope walk on Saturday, May 6, 2017. They are requesting an application fee waiver in the amount of \$50. Code invoice to follow event.
18. Approve the request of Code Chief Tomazewski to hire Janine Fazio as Clerk Typist assigned to the Code Enforcement Department at a salary of \$30,200.00 effective March 2, 2017
19. Approve setting a Public Hearing date of March 6, 2017 to consider a code change eliminating parking on both sides of Shell Street (upper) stairs to Arlington.
20. Approve the updated Village Sexual Harassment Policy (attached) and instruct Village Administrator/ Clerk Juliano to distribute the policy to all Village Employees.
21. Approve the warrants as presented by Treasurer Arta and subject to approval by claims auditor Britt:

<u>FUND</u>	<u>AMOUNT</u>	<u>DATE</u>	<u>CHECK</u>
<b>General</b>	<b>\$ 3,040.72</b>	<b>1/31/17</b>	<b>ACH DEBITS</b>
<b>General</b>	<b>\$ 342,796.43</b>	<b>2/01/17</b>	<b>030599-030635</b>
<b>General</b>	<b>\$ 8,840.41</b>	<b>2/07/17</b>	<b>030636-030639</b>
<b>PJCC</b>	<b>\$ 317.62</b>	<b>1/31/17</b>	<b>ACH DEBIT</b>
<b>PJCC</b>	<b>\$ 13,588.00</b>	<b>2/08/17</b>	<b>20532-20541</b>
<b>Trust</b>	<b>\$ 2,085.48</b>	<b>2/08/17</b>	<b>002547-002551</b>
<b>Trust</b>	<b>\$ 2,550.00</b>	<b>2/08/17</b>	<b>002552-002554</b>

- Motion by Mayor Garant, second Trustee Loucks, to approve Action Items 1-21.  
Motion passed 5/0

## **II. PUBLIC FORUM**

### **A. Public Safety Issues – Floor open for Public Safety Comments**

### **B. Public Forum - Floor open for General Comments**

### **C. Board Reports.**

- Motion by Mayor Garant second by Trustee LaPointe to close Public Forum portion of the meeting at 8:14 PM.  
Motion passed 5/0

### **Executive Session**

- Motion by Mayor Garant, second by Trustee LaPointe to go into executive session at 6:35pm to discuss a personnel and contractual item.  
Motion passed 5/0
- Motion by Mayor Garant, second by Trustee LaPointe to come out of executive session at 6:58pm.  
Motion passed 5/0
- Motion by Mayor Garant, second by Trustee D’Abramo to amend the Village Credit Card Policy to read “approved contractors are authorized to use village credit card with Board approval”.  
Motion passed 5/0
- Motion by Mayor Garant, second by Trustee Loucks to amend Roger Corcella’s contract to read “pursuant to the Village Credit card Policy revised on February 8, 2017, contractor is authorized to use village credit card for official Village projects.”  
Motion passed 5/0

### **Adjourn**

- Motion by Mayor Garant, second by Trustee LaPointe, to adjourn the meeting at 8:15pm.  
Motion passed 5/0

*Respectfully Submitted*

*Robert J. Juliano  
Village Administrator/ Clerk*