



Minutes
Business Meeting/ Public Hearing/ Public Forum – 5:00 PM
Village Hall
December 5, 2016

Approved: Action items 1-13

Approved: Golf cart lease

Approved: Close public hearing Community Development

Approved: close the Public Forum and adjourn the meeting

Approved: Go into executive session

Approved: Come out of executive session

Approved: Adjourn

Mayor Garant called the meeting to order at 5:04 PM.

ATTENDANCE:

Mayor Garant, Trustees D’Abramo, Loucks, LaPointe, Miller, Village Attorney Egan, Village Treasurer Wintjen, Village Administrator/Clerk Juliano, Assistant to the Village Clerk Michele Carmody

APPOINTMENT: 5:00 PM – Brian McCaffrey re. Johnson Control Proposal

Business Meeting:

Action Items:

1. Approve the Minutes of December 5, 2016.
2. Authorize Mayor Garant to enter into a contract with F&F Concrete to purchase and install playground equipment, landscaping and irrigation, Basketball Court resurfacing and sidewalk work at Rocketship Park for a price not to exceed \$900,000.00.
3. Authorize Mayor Garant to enter into a contract with Holmes Irrigation to remove snow from certain sidewalks in the village for the 2016/17 through 2018/19 snow seasons.
4. Approve the Fund Balance Policy as presented by Treasurer Arta Wintjen.
5. Approve the Fixed Asset Policy and Procedures as presented by Treasurer Arta Wintjen.
6. Approve the request of Jake Anderson to attend the Metropolitan PGA Player Development meeting 12/6/16. No cost to the village.
7. Approve the re-appointment of Ray DiBiase to Planning Board for a term to expire 6/1/19.
8. Approve the re-appointment of Barbara Sabatino to Planning Board for a term to expire 6/1/20.
9. Approve KPC Planning services to assist with the expansion of Mt. Sinai Ambulance at a cost not to exceed \$10,000.00, invoiced at an hourly rate of \$150.00p/hr., this is a 90/10 split with the Village of Belle Terre.
10. Approve to set a date of January 3, 2017 for a Public Hearing to consider Urban Renewal Plan for the area within the Village generally located between Sheep Pasture Road/North Country Road to the north, Walnut Street to the east, Long Island Rail Road tracks and property to the south, and a line mid-way between Main Street and Texaco Avenue to the west.
11. Approve the warrants as presented by Treasurer Wintjen and approved by Claims Auditor Britt;

FUND	AMOUNT	DATE	CHECK
General	\$ 151,425.97	12/5/16	030349-030380
General 2 nd	\$ 5,107.20	12/5/16	030381-030383
PJCC	\$ 19,935.79	12/5/16	20454-20463
Trust	\$ 35,342.50	12/5/16	002515-002528
Capital	\$ 525.00	12/5/16	1690-1691

12. Approve the following Municipal Resolution:

ADOPTING A NEGATIVE DECLARATION PURSUANT TO SEQRA FOR THE JUMPSTART SUFFOLK PROJECT WITHIN THE VILLAGE OF PORT JEFFERSON

The Board of Trustees of the Incorporated Village of Port Jefferson, duly convened, does hereby declare as follows:

WHEREAS, the Board is considering participation in the County's Jumpstart Suffolk project which will provide funding to the Village for the following capital improvements:

- design and redevelopment of the parking lots surrounding the Long Island Railroad Station in Upper Port
- improvements to the Upper Port area that include the redesign and reconfiguration of existing surface lots, demolition and grading, installation of new sidewalks, curbing, concrete and street resurfacing, construction of utilities and stormwater infrastructure, and the installation of new street and parking lights, plantings, and associated pedestrian and street furniture (hereinafter the "Proposed Action"); and

WHEREAS, the proposed action is more particularly described in the attached Environmental Assessment Form; and

WHEREAS, the Board of Trustees declared itself, by Resolution, the lead agency for the proposed action, pursuant to the implementing regulations of the State Environmental Quality Review Act, specifically 6 NYCRR §617.6(b)(4); and

WHEREAS, the Board of Trustees, as lead agency, has caused to be prepared the attached Short Environmental Assessment Form (EAF) to evaluate potential significant adverse environmental impacts associated with the proposed action, and has reviewed the aforesaid Short EAF and agrees with the contents thereof;

NOW THEREFORE, be it RESOLVED by the Board of Trustees:

THAT, the Board of Trustees, as lead agency for the action contemplated herein, after review of the proposed action and 6 NYCRR Part 617, hereby determines that the above-described project is an Unlisted action; and

THAT, based upon the information contained in the Short EAF and other relevant information before the Board of Trustees, the Board of Trustees, as lead agency for the action contemplated herein, and after due deliberation, review and analysis, hereby determines that the proposed action will not result in significant adverse impacts to the environment, and hereby adopts a Negative Declaration for the proposed action.

THAT, this Resolution shall take effect immediately.

13. Approve the following Municipal Resolution:

DESIGNATING THE BOARD OF TRUSTEES AS THE LEAD AGENCY PURSUANT TO SEQRA FOR THE JUMPSTART SUFFOLK PROJECT WITHIN THE VILLAGE OF PORT JEFFERSON

The Board of Trustees of the Incorporated Village of Port Jefferson, duly convened, does hereby declare as follows:

WHEREAS, the Board is considering participation in the County's Jumpstart Suffolk project which will provide funding to the Village for the following capital improvements:

- Design and redevelopment of the parking lots surrounding the Long Island Railroad Station in Upper Port
- Improvements to the Upper Port area that include the redesign and reconfiguration of existing surface lots, demolition and grading, installation of new sidewalks, curbing, concrete and street resurfacing, construction of utilities and stormwater infrastructure, and the installation of new street and parking lights, plantings, and associated pedestrian and street furniture (hereinafter the "Proposed Action"); and

WHEREAS, pursuant to 6 NYCRR §§617.4 and 617.5, the Board of Trustees reviewed the Proposed Action and preliminarily determined that same is an Unlisted action; and

WHEREAS, pursuant to 6 NYCRR Part 617, coordinated review of an Unlisted action is optional, and was not undertaken by the Board of Trustees;

NOW THEREFORE, be it RESOLVED by the Board of Trustees:

THAT, the Board of Trustees hereby designates itself as lead agency pursuant to the implementing regulations of the State Environmental Quality Review Act, specifically 6 NYCRR §617.6(b)(4), with respect to the Proposed Action, as described above;

THAT, this Resolution shall take effect immediately.

- **Motion by Mayor Garant second by, Trustee Loucks, to approve Action Items 1-13 and table items.
Motion passed 5/0**
- **Motion by Trustee Loucks second by Trustee LaPointe, to approve the Mayor to enter into a cart lease agreement with Fairway Golf Car \$5,685.00 per month through March of 2022. Fairway Golf Car offers a superior product in the Yamaha brand; it is a better cart, more powerful, and environmental friendly.
Motion passed 5/0**

PUBLIC FORUM/ PUBLIC HEARING

PUBLIC HEARING: Community development

- Motion by Trustee D'Abramo second by Trustee LaPointe to close the Public Hearing concerning 2017 Community Development Block Grants at 7:15PM.
Motion passed 5/0

Public Safety Issues – Floor open for Public Safety Comments

Public Forum - Floor open for General Comments

Board Reports.

- Motion by Trustee LaPointe second by Trustee Loucks to close the Public Forum portion of the meeting at 7:48PM.
Motion passed 5/0

Executive Session

- Motion by Mayor Garant, second by Trustee Loucks to go into executive session at 8:20pm to discuss one personnel and one negotiation.
Motion passed 5/0
- Motion by Trustee D'Abramo second by Trustee Loucks to come out of executive session at 8:40pm.
Motion passed 5/0

Adjourn

- Motion by Trustee Loucks, second by Trustee D'Abramo, to adjourn the meeting at 8:41.
Motion passed 5/0

Respectfully Submitted

Robert J. Juliano

Village Administrator/ Clerk