



Minutes
Business Meeting – 3:30 PM
Village Hall
December 19, 2016

- Approved: Go into exec session
- Approved: Come out of exec session
- Approved: Action items 1-14
- Failed: Amend the Not-For-Profit room rental policy
- Approved: Go into exec session
- Approved: Come out of exec session
- Approved: Increase the stipend of the Village Registrar
- Approved: Appoint Denise Mordente as Deputy Clerk
- Approved: Adjourn meeting

Mayor Garant called the meeting to order at 3:30 PM.

ATTENDANCE:

Mayor Garant, Trustees D'Abramo, Loucks, LaPointe, Miller, Village Attorney Egan, Village Treasurer Wintjen, Village Administrator/Clerk Juliano, Village Clerk Assistant Carmody

Executive Session

- Motion by Mayor Garant, second by Trustee LaPointe to go into executive session at 3:32 to discuss a personnel related matter.
Motion passed 5/0
- Motion by Mayor Garant second by Trustee LaPointe to come out of executive session at 9:33pm.
Motion passed 5/0

Business Meeting:

Action Items:

1. Approve the Minutes of December 5, 2016.
2. Approve to set a date of January 3, 2017 for a Public Hearing to consider a change to Village Code, section 225-2 to permit Senior Citizen to file late renewal Application for Village Property Tax Exemptions.
3. Approve the Not-for-Profit room rental policy as attached.
4. Approve the request of Renee Lemmerman to hire Kevin Tuohy as scorekeeper for the Port Jefferson Village Adult Volleyball League from January 4th-March 15th at \$15 per hour.
5. Approve continued contracting with Nicole Christian for HB Solutions LLC for grant writing services January 1, 2017 through June 30, 2017 at \$100/hr. not to exceed 40 hours per month; subject to Village Attorney confirmation of conflict of interest.
6. Approve the PJ Brewing Company Run on Sunday, May 21, 2017 from 8:30am to 1pm, Code to be billed after the event.
7. Approve awarding bid #81-2016 PJCC Grill Room Carpentry to lowest bidder, Verdona Building Corp. not to exceed \$17,600.00.
8. Approve awarding bid #82-2016 PJCC Grill Room Plumbing to lowest bidder, Terranova Plumbing & Heating not to exceed \$5,375.00.
9. Reject bid #83-2016 PJCC Grill Room Electrical to lowest bidder Superior Power not to exceed \$1,855.00.
10. Approve the request of Fire Marshal David Williams to attend the 2017 NYS Emergency Management Association Conference; February 21-23 2017 in Syracuse, NY at a cost not to exceed \$700.00 includes travel and lodging.
11. Approve the transfer of \$3872.78 from the Parking Fund to the Dickens T-Account from the metered parking funds during Dickens weekend, December 3 & 4th, 2016.
12. Approve the recommendation of Trustee Loucks to grant L.I Flooring (lowest quote) to furnish and install new flooring for the PJCC Grill room in an amount not to exceed \$5,642.00.
13. Approve the warrants as presented by Treasurer Wintjen subject to approval by Claims Auditor Britt;

FUND	AMOUNT	DATE	CHECK
General	\$ 464.89	12/14/16	ACH DEBIT
General	\$ 59,419.51	12/19/16	030384-030432
General	\$ 27,068.30	12/19/16	ACH DEBIT
General	\$ 173,994.92	12/19/16	030433-030451
PJCC	\$ 50.00	12/14/16	ACH DEBIT
PJCC	\$ 10,519.01	12/19/16	20464-20488
Trust	\$ 1249.32	12/14/16	ACH DEBIT
Trust	\$ 8,422.45	12/19/16	002529-002540

14. Approve to waive the application fee and bond requirement for the Port Jefferson Fire Department, before the project is complete a survey and CEU are to be provided to the Village.

- Motion by Trustee Miller second Trustee LaPointe, to amend the Not-For-Profit room rental policy to exclude those Not-For-Profits that currently pay rent to the Village.
Motion failed 1/3/1
No = Trustee LaPointe
Trustee Loucks
Mayor Garant
Abstain = Trustee D'Abramo
- Motion by Mayor Garant second Trustee LaPointe, to approve Action Items 1-14.
Motion passed 5/0
#3 passed 4/1 No = Trustee Miller

Executive Session

- Motion by Mayor Garant, second by Trustee LaPointe to go into executive session at 5:08pm to discuss a personnel item.
Motion passed 5/0
- Motion by Mayor Garant second by Trustee LaPointe to come out of executive session at 5:22pm.
Motion passed 5/0
- Motion by Mayor Garant second by Trustee LaPointe to increase the stipend of the Village Registrar to \$500 per month until the end of the Registrar's term.
Motion passed 5/0
- Motion by Mayor Garant, second Trustee D'Abramo to appoint Denise Mordente as Deputy Clerk through the 2017 Organizational Meeting.
Motion passed 4/0 (Trustee Miller was out of the room)

Adjourn

- Motion by Mayor Garant, second by Trustee LaPointe, to adjourn the meeting at 5:23pm.
Motion passed 5/0

Respectfully Submitted

*Robert J. Juliano
Village Administrator/ Clerk*