



**Minutes**  
**Business Meeting/ Public Hearing/ Public Forum – 3:30 PM**  
**Village Hall**  
**January 24, 2017**

---

Approved: Action items 1-19

Approved: Adjourn meeting

Mayor Garant called the meeting to order at 3:37 PM.

**ATTENDANCE:**

Mayor Garant, Trustees D'Abramo, Loucks (via phone), LaPointe,  
Village Attorney Egan, Village Treasurer Wintjen, Village Deputy Clerk Mordente, Village Administrator Assistant Carmody

**Excused:**

Trustee Miller, Village Administrator/Clerk Juliano,

**I. APPOINTMENTS: Christopher Reino**  
**Renee Lemmerman Superintendent of Recreation**

**II. Business Meeting:**

**Action Items:**

1. Approve the Minutes of January 3, 2017.
2. Approve the Maritime Explorium to hold their Mini Maker Faire on June 10, 2017, 10am to 5pm subject to a completed application; application fee, security deposit, and half of fee paid for. Invoice for Code to follow event.
3. Approve the appointment of Louis Bekofsky to the Zoning Board of Appeals for a term to expire December 2018.
4. Approve change order for Roger Corcella for services related to hand-rail repair throughout the Village, an additional \$550 as original Board resolution was already approved for \$1,950.00 on February 4, 2015.
5. Approve the invoice number 2016-058 for Roger Corcella for PJCC Grill Room Renovations for a fee of \$2,500.00.
6. Approve the authorization of the Mayor to enter into a consulting agreement with Roger Corcella for Construction Management Service for a maximum of 20 hours/month at a rate of \$100.00 per hour through July 1, 2017.
7. Approve the purchase of a countertop for PJCC Grill Room bar top from lowest quote Home Depot in the amount of \$3,982.50.
8. Approve lowest bidder for bid 84-2017 PJCC Grill Room Electric; Superior Power, in the amount of \$2,650.00.
9. Approve the Mayor to enter into an Inter-Municipal Agreement with the Port Jefferson Village Business Improvement District for snow clearing from Village sidewalks.
10. Approve VHB proposal for engineering services in connection with the development of a concept plan for a reconfigured and expanded parking area at Texaco Ave. in an amount not to exceed \$4,000.00, Port Jefferson Village to pay proportionate share only.
11. Approve the proposal from Campani & Schwarting Architects submitted August 2, 2016 and revised January 12, 2017 to perform the following work:
  - a. Rail Road Street Development
  - b. LIRR Station Plaza Parking and Station Street
  - c. Highlands Blvd Parking & LIRR Platform entry/ RealignmentAt a cost not to exceed \$10,400.00.
12. Approve and authorize Village Clerk Juliano to obtain Requests for Quotes for the selection of Master Developers for the upper Port Area.
13. Approve the proposal presented by PW Grosser dated October 21, 2016 to enter into a Professional Services Agreement with PW Grosser Consulting to prepare Bid and Construction Documents for the Harborfront Park Pier repairs to include Site Visits, Design Services, Bid Phase Services, Construction Administration Services and Construction Observation Services for a fee not to exceed \$16,050.00 to be paid for from the Beach Capitol Account.
14. Approve Cullen & Danowski, LLP CPA to conduct fiscal year **2016/17** audit at a fee not to exceed \$21,000.00.
15. Approve the recommendation of Alison LaPointe to hire Hawkins Webb Jaeger for surveying services of Highland Boulevard in an amount not to exceed \$3,500.00.
16. Approve the following resolution:

**APPROVING FINANCING AGREEMENT WITH  
PENFLEX FOR LOSAP LIABILITY**

The Board of Trustees of the Incorporated Village of Port Jefferson, duly convened, does hereby declare as follows:

**WHEREAS**, by resolution dated January 1, 2006, the Board established a defined benefit plan service award program for active volunteer members of the Port Jefferson Ambulance Company pursuant to Article 11-AAA of the General Municipal Law ("GML"); and

**WHEREAS**, such programs are referred to as Length of Service Award Programs ("LOSAP"); and

**WHEREAS**, under the GML the resolution was subject to a mandatory referendum; and

**WHEREAS**, the proposition was approved by voters in a duly held Village election; and

**WHEREAS**, the Village's LOSAP was established in partnership with the Town of Brookhaven and the Village of Belle Terre so that the Village is responsible for contributing 44% of the cost of the LOSAP, the Town 51%, and the Village of Belle Terre 5%; and

**WHEREAS**, the Village's LOSAP liability is \$44,836.47 for the fiscal year 2016 and the first two of 10 amortization payments; and **WHEREAS**, the LOSAP Plan Administrator, PenFlex, is required to report non-payment of the LOSAP liability to the New York State Comptroller's Office; and

**WHEREAS**, the administrator appointed by the NYS Comptroller, PenFlex, and the Town of Brookhaven have demanded immediate payment of the LOSAP liability; and

**WHEREAS**, the Board has reviewed the circumstances related to the Village's LOSAP liability and concludes that payment is required, and financing provided by PenFlex is a cost-effective method of payment of the Village's LOSAP liability.

**NOW THEREFORE**, be it **RESOLVED** by the Board of Trustees:

**THAT**, based upon the foregoing and the analysis contained herein, the Village is authorized to enter into a financing agreement with PenFlex with respect to the LOSAP liability owed through the end of 2016, amounting to an amount not to exceed \$30,000.00, paid over an 8 (eight) year term until the remaining unfunded liability amortization of \$21,916.17 is paid off and

**THAT**, this Resolution shall take effect immediately.

17. Approve the transfer of \$45,000.00 from A.1640 Ambulance Charges to the A9010.0800 NYS Retirement fund for the LOSAP payment.
18. Approve the following resolution:

**DESIGNATING THE BOARD OF TRUSTEES AS THE LEAD AGENCY PURSUANT TO SEQRA FOR THE ADOPTION OF THE UPPER PORT URBAN RENEWAL PLAN**

The Board of Trustees of the Incorporated Village of Port Jefferson, duly convened, does hereby declare as follows:

**WHEREAS**, under Article 15 of the General Municipal Law, the adoption of an "Urban Renewal Plan" would give the Village broad authority to improve and develop a designated area in accordance with a Renewal Plan and the Village's Comprehensive Plan; and

**WHEREAS**, pursuant to the procedural requirements under Article 15 of the General Municipal Law, the Board of Trustees is in the process of adopting an Urban Renewal Plan for the area generally located between Sheep Pasture Road/North Country Road to the North, Walnut Street to the East, the Long Island Rail Road tracks and property to the South, and a line mid-way between Main Street and Texaco Avenue to the West (hereinafter the "Proposed Action"); and

**WHEREAS**, pursuant to 6 NYCRR §§617.4 and 617.5, the Board of Trustees reviewed the Proposed Action, the attached Part I FEAF, and preliminarily determined that same is a Type I action; and

**WHEREAS**, pursuant to 6 NYCRR Part 617, the Board of Trustees is undertaking a coordinated review of the Proposed Action;

**NOW THEREFORE**, be it **RESOLVED** by the Board of Trustees:

**THAT**, the Board of Trustees hereby declares its intention to act as lead agency pursuant to the implementing regulations of the State Environmental Quality Review Act, specifically 6 NYCRR §617.6(b)(3), with respect to the Proposed Action, as described above; and

**THAT**, the Village Clerk is authorized to circulate this resolution and the attached Part I FEAF to the following agencies which shall constitute all interested agencies:

Roger Evans, Regional Permit Administrator  
Environmental Permit Division  
NYS Department of Environmental Conservation  
50 Circle Rd  
Stony Brook, NY 11790

Superintendent of Schools  
Comsewogue School District  
290 Norwood Ave  
Port Jefferson Station, NY 11776

Gilbert Anderson, P.E. Commissioner  
Suffolk County Department of Public Works  
335 Yaphank Avenue  
Yaphank, NY 11980

Department of Planning, Environment, and Land  
Management  
Town of Brookhaven  
One Independent Hill  
Farmingville, NY 11738

Joseph Brown, P.E.  
NYS DOT Region #10  
250 Veterans Memorial Hwy  
Hauppauge, NY 11788-5518

Cecilia Echols  
Eastern New York Remediation  
U.S. Environmental Protection Agency Region 2  
290 Broadway, 26th Floor  
New York, NY 10007-1866

Andrew P. Freleng, Chief Planner  
Dept. of Economic Development & Planning  
Suffolk County Planning Commission  
Council on Environmental Quality  
P.O. Box 6100  
Hauppauge, NY 11788-0099

Village of Poquott  
45 Birchwood Avenue  
East Setauket, NY 11733

Superintendent of Schools  
Port Jefferson Union Free School District  
550 Scraggy Hill Road  
Port Jefferson, NY 11777

Village of Belle Terre  
1 Cliff Road  
Belle Terre, NY 11777

Chief, Port Jefferson Fire Department  
115 Maple Place  
Port Jefferson, NY 11777  
Stephen Ridler  
Office of Planning and Development  
New York Department of State  
One Commerce Plaza,  
99 Washington Avenue, Suite 1010  
Albany, New York 12231-0001

Chief Executive Officer  
Suffolk County Water Authority  
4060 Sunrise Highway  
Oakdale, NY 11769

Suffolk County Department of Health Services  
P.O. Box 9006  
3500 Sunrise Highway  
Great River, NY 11739

Division of Environmental Permits  
 NYS Department of Environmental Conservation  
 625 Broadway  
 Albany, New York 12233-1750

Chris Lubicich, Chief  
 Office of Ecology  
 Division of Environmental Quality  
 Suffolk County Department of Health Services  
 360 Yaphank Avenue, Suite 2B  
 Yaphank, NY 11980

Timothy D. Sini, Police Commissioner  
 Suffolk County Police Department  
 John L. Barry Police Headquarters  
 30 Yaphank Avenue  
 Yaphank, New York 11980

VILLAGE OF PORT JEFFERSON

Resolution and Part I FEAF hand delivered to following Village entities/personnel and also available in Village Hall:

Mayor Margot Garant and	Robert Juliano
Members of the Board of Trustees	Village Administrator
Incorporated Village of Port Jefferson	Village of Port Jefferson
121 West Broadway	121 West Broadway
Port Jefferson, New York 11777	Port Jefferson, NY 11777

Chair, Architectural Review Committee	Zoning Board of Appeals
Village of Port Jefferson	Village of Port Jefferson
88 North Country Road	88 North Country Road
Port Jefferson, NY 11777	Port Jefferson, NY 11777

Conservation Advisory Committee	Planning Board
Port Jefferson Village Hall	Village of Port Jefferson
121 West Broadway	88 North Country Road
Port Jefferson, NY 11777	Port Jefferson, NY 11777

; and

**THAT**, if no involved agency seeks lead agency status within 30 calendar days of the Village Clerk's mailing, the Board of Trustees, by operation of this resolution, will automatically assume the role of lead agency; and

**THAT**, this Resolution shall take effect immediately.

- 19. Approve the warrants as presented by Treasurer Arta and subject to approval by claims auditor Britt:

<u>FUND</u>	<u>AMOUNT</u>	<u>DATE</u>	<u>CHECK</u>
<b>General</b>	<b>\$ 1,101.40</b>	<b>1/12/17</b>	<b>030485-030486</b>
<b>General</b>	<b>\$ 42,414.65</b>	<b>1/13/17</b>	<b>030487-030536</b>
<b>General</b>	<b>\$ 177,104.07</b>	<b>1/23/17</b>	<b>030537-030584+ACH DEBIT</b>
<b>General</b>	<b>\$ 51,245.48</b>	<b>1/24/17</b>	<b>030585-030596</b>
<b>PJCC</b>	<b>\$ 14,535.52</b>	<b>1/17/17</b>	<b>20507-20528+ACH DEBIT</b>
<b>PJCC</b>	<b>\$ 2,263.36</b>	<b>1/24/17</b>	<b>20529-20531</b>
<b>Trust</b>	<b>\$ 8,794.00</b>	<b>1/13/17</b>	<b>002544-002546</b>
<b>Capital</b>	<b>\$ 17,261.48</b>	<b>1/17/17</b>	<b>1697-1702</b>

- Motion by Mayor Garant second Trustee D'Abramo, to approve Action Items 1-19.  
 Motion passed 3/0

**V. Adjourn**

- Motion by Mayor Garant, second by Trustee D'Abramo, to adjourn the meeting at 5:30 PM.  
 Motion passed 3/0

*Respectfully submitted*

Robert J. Juliano  
 Village Administrator/ Clerk