



Agenda
Business Meeting/Public Hearing/ Public Forum – 6:00 PM
Village Hall
April 3, 2017

Mayor Garant called the meeting to order at _____ PM.

ATTENDANCE:

Mayor Garant _____, Trustees D’Abramo _____, Loucks _____, LaPointe _____, Miller _____
 Village Attorney Egan _____, Village Treasurer Wintjen _____, Village Administrator/Clerk Juliano _____

I. ACTION ITEMS:

1. Approve the Minutes of March 20, 2017.
2. Approve the request of the Royal Education Foundation to hold their annual Family Fun Run on April 22, 2017 from 7:15am to 9:30am. No charge.
3. Approve beach cleanup by Coastal Steward on April 15th from Crystal Brook Hollow Road cul-de-sac to East Beach swings for a fee not to exceed \$1,000.00.
4. Approve the purchase of furniture and bar rail for the Grill Room from One Way Supply Corp. amount not to exceed \$2895.00 paid for out of CC capital account.
5. Motion to approve the purchase, delivery and installation of the remaining kitchen equipment from One-Way Supply to complete the grill room renovation not to exceed \$6,925.00 per the three estimates procured by Trustee Loucks paid for out of CC capital account.
6. Approve payment to FORE-UP of \$2,800.00 to supply the POS software and hardware to the Grill Room, as per contract paid for out of CC capital account.
7. Approve the request to perform additional work by Hawkins Webb Jaeger to provide additional spot elevations of Linden Place and east of Texaco Ave., within the original study area which received board approval on 9/19/16 for an additional fee not to exceed \$2,200.00 to be charged to Capital Account H8997.0025
8. Approve the lowest bid from Daisy White Nursery to purchase and plant 81 Leyland Cypress Trees along Highlands Boulevard at a cost of \$49.99 per tree plus \$45.00 to plant each tree, including mulch and “special fertilizer”, not to exceed \$7,700.00 to be charged to General Fund A8510.0120
9. Approve the request of Chief Wally Tomaszewski to hire Michael Cavanaugh as Code Enforcement Officer at \$18p/hr.
10. Approve the request of Chief Wally Tomaszewski to promote Robert Dell from ATO to Code Enforcement Officer at \$18p/hr.
11. BE IT RESOLVED, that the Village of Port Jefferson, location code 40401, hereby establishes the following as standard work days for its employees and will report days worked to the New York State and Local Employees’ Retirement System based on the time keeping system or the record of activities maintained and submitted by those members to the clerk of this body:

Title	Standard Work Day
Superintendent of DPW	8
Senior Planner	6.5
Labor Crew Leader	8
Engineering Aide	6.5

12. Approve the warrants as presented by Treasurer Arta and approved by claims auditor Britt:

FUND	AMOUNT	DATE	CHECK
General	\$ 3,502.41	3/20/17	030820-030821
General	\$ 640.62	3/23/17	030822-030823
General	\$ 65,238.23	4/3/17	030824-030862
General	\$ 126,039.35	4/3/17	030863-030897
General	\$		
PJCC	\$ 11,936.66	4/3/17	20594-20609
PJCC	\$ 10,957.87	3/31/17	ACH DEBITS
Trust	\$ 7,000.00	4/3/17	2572-2575
Capital	\$ 23,763.94	4/3/17	1715-1718

- Motion by _____ second _____, to approve Action Items _____ and table items _____.

BOARD REPORTS

Mayor Garant

-
-

Trustee D'Abramo

-
-

Trustee Loucks

-

Trustee LaPointe

-
-

Trustee Miller

-
-

Village Treasurer Wintjen

-

Village Administrator/ Clerk Juliano

-

II. PUBLIC FORUM/ PUBLIC HEARING

A. PRESENTATION OF PJSB PROPOSED BUDGET

B. PUBLIC HEARINGS:

Local Law #2017 – 2 to exceed the Tax Cap for the 2017-18 Fiscal Year.

- Motion by _____ , second by _____ to close the public Hearing concerning Local Law # 2017 - 2
- Motion by _____ , second by _____ to approve exceeding the Tax Cap for Fiscal Year 2017-18

C. PUBLIC SAFETY – Floor open for Public Safety Comments.

D. BOARD REPORTS

E. PUBLIC FORUM - Floor open for General Comments

- Motion by ____ second by ____ to close the Public Forum portion of the meeting at _____ PM.

III. Executive Session

- Motion by _____ , second by _____ to go into executive session at _____ to discuss
- Motion by ____ second by ____ to come out of executive session at _____.

IV. Adjourn

- Motion by _____, second by _____, to adjourn the meeting at _____.