



Minutes
Public/Business Meeting
February 6, 2006

1. Approved: Minutes of January 9, 2006 as amended.
2. Approved: Budget Increases as recommended by Treasurer Diane Javitz
3. Approved: Board of Trustees supports the efforts of Port Jefferson Chamber of Commerce in its effort to secure a \$50,000.00 grant. The Inc. Village of Port Jefferson furthermore agrees to receive and administer the funds for Suffolk County Downtown Revitalization Program in accordance with the terms and limits set forth in the county's agreement to receive the funds.
4. Approved: Install sign on site of Philips Roe House.
5. Approved: Award the Overhead Lighting bid to Welsbach Electric and authorize the Mayor to enter in a contract (2 month trial period – March/April) with Welsbach Electric. Board to review Welsbach performance at April 17th Business Meeting.
6. Approved: Authorize the Mayor to enter into an agreement with Coughlin Foundotos Cullen & Danowski, LLP to conduct an audit for the Fiscal Year End 2005 for a fee not to exceed \$24,000.00.
7. Approved: Approve the request of the Old Field Point Power Squadron for the use of the Village Hall Courtroom on the following Saturday mornings: March 4th, 11th, 18th and 25th of 2006 for their annual instruction in Boating Safety to the children of the community ages 10 to 18 years old, at a fee of \$100.00.
8. Approved: Approve the request of Stacy French for reimbursement of \$494.00 for successfully completing EG13 (English) in pursuit of her accounting/business degree and requests reimbursement of \$494.00.
9. Approved: Approve half of the \$1,369.00 reimbursement cost of Brian Koehler's college course, POL104 – State and Local Government, (course does not lead to a degree that benefits the Village).
10. Approved: Approve the request of Mather Hospital to permit the annual Mather 5-mile Walk on Saturday May 6, 2006.
11. Approved: Authorize the mayor to enter into an agreement with The Port Jefferson School USFD Board of Education for the use of Village facilities.
12. Approved: Grant a 6-month leave of absence to Security officer Robert J. Andersen.
13. Approved: Hire Jeanmarie Barrella as p/t clerk typist at a salary of \$12.50 per hour, effective January 26, 2006.
14. Approved: Set a public hearing date of Monday March 6, 2006 to eliminate Pay-For-Parking, eliminate dual use of parking spaces, and eliminate using municipal parking lots within 200 feet of the building in the C-1 district as adequate required parking.
15. Approved: Set a public hearing date of Monday, March 20, 2006 to require a Stenographer Fee of \$250.00 from each applicant for the appearance at the Planning Board Meetings.
16. Approved: Approve the Warrants as presented by Treasurer Javitz.

Present: Trustees Britt, Faulknor, Harty and Ransome
Administrator/Clerk Juliano
Village Attorney Johs
Treasurer Javitz
Deputy Clerk Howell

Absent: Mayor Lee

Village Board Work Session to Discuss Neon Signs – 6:00 pm.

Public Meeting:

- Pledge of Allegiance
- Samir Nizam – Re: \$50,000.00 grant opportunity that the Port Jefferson Chamber of Commerce and BID are applying for. Chamber has been working with various organizations throughout the Village. Final proposal must be submitted by February 14th. Funds must be spent in 2006.
- Public Safety Issues – SCPD/Port Jefferson Code Enforcement

Barbara Sabatino: Customers fearful of transients loitering in upper Port Jefferson. SCPD (present at this meeting) has been notified.

Rod Reinish: Commented on motorcycle noise and speeding on 25A - would like to see more SCPD presence and the law enforced.

Board Member Reports

Trustee Britt

- Highway Department
 - Coldpatch/potholes, sign repair, trash pick up.
 - Position open for Highway Crew Leader.
- Conservancy to make contribution of approximately \$4,000.00 for reception desk in the Village Center.
- Budget preparation – meeting tomorrow.
- Barnum Avenue – Contractor repaired crosswalk.

Trustee Faulknor

- Port Jefferson Country Club at Harbor Hills
 - DEC fines – assured residents that the country club will be in full compliance and does not expect hefty fines.
 - Applications for golf membership are in – database update/new membership cards being issued.
- Port Jefferson Harbor Commission – Re: Broadwater – has submitted federal proposal and named Port Jefferson as possible site for ferry support.
- Parks and Recreation - East Beach has major erosion and is a progressive issue.
- Village Center – Ice skating rink is doing well. Metropolitan Ice Rink Association will be at the rink tomorrow.

Trustee Ransome

- Charles Dickens Update
 - 2005 Financial Report will be presented tonight to the Board of Trustees.
 - Volunteer “thank you” party on Monday, January 23rd was a great success.
 - Lantern order is in – most money is spent on upkeep and repairs will commence shortly.
- Philip Roe House – Met with Vivian Vilorio-Fisher and Assemblymen Steve Englebright regarding funds for restoration. Researching further grants and funding for the exterior project.
- Mill Creek Restoration – working with Virginia Capon of the CAC. Researching grant opportunities.
- Planning Board – Reviewed current Agenda, next meeting scheduled for February 9, 2006.
- ZBA – Reviewed current Agenda, next meeting scheduled for February 16, 2006.
- LISEC – Moving ahead on boat building shed – have area staked out.
- Lawrence Aviation Plume - EPA Meeting – Well attended. Will meet again in May.
- East Main Street – will propose that Village change current 1-hour parking limit to 2 hours.
- Budget season is around the corner – looking at software for Planning and building department.

Deputy Mayor Harty

- EPA/Lawrence Aviation Plume: Please see Bob Juliano if you have questions and concerns - Will discuss with Board of Trustees that Village hire an Environmental Consultant.
- Attended Historical Society Dinner – evening was a success.

- Floor open for comments:

Naomi Solo: Questioned Mount Sinai Harbor dredging project – will it help our beach? Also, suggested Tom Fox as possible consultant regarding EPA investigation.

Trustee Faulknor: No it will not.

Michael Mahan: If tests are positive at High School how will problem be resolved?

Trustees Ransome and Harty: If there is vapor intrusion it will be vented.

Jackie Trigony: Questioned Village Center insurance.

Trustee Faulknor: Village has 5 million dollar insurance policy.

Marge McCuen: Re: EPA meeting – will Village and/or school pursue a class action suit?

Rene Tidwell: Concerned about proposed tax increase.

Trustee Ransome: Board of Trustees has not yet discussed this.

Trustee Harty: Mayor Lee is currently away and will discuss this with the Board when he returns.

Motion by Deputy Mayor Harty, second by Trustee Faulknor, to close the public comment portion of the meeting at 8:05pm. Motion approved: 4-0.

Business Meeting

- Review and approved Minutes of January 9, 2006 as amended.

Motion by Trustee Britt, second by Trustee Ransome, to approve the Minutes of January 9, 2006 as amended. Motion approved: 4-0.

Budget Transfers and Increases

- Treasurer Diane Javitz is requesting the following budget increases:
 - Increase Revenue in Capital H2770 - **\$46,315.00** representing money received from LIPA Rebates
 - Increase Revenue in Capital H4097 Government Support - **\$95,000.00** representing money received from NYS Urban Development
 - Increase Budget in Capital H8997.57 - **\$46,315.00** - Shipyard Building
 - Increase Budget in Capital H8997.62 - **\$95,000.00** – Ice Skating Rink
- Motion by Trustee Britt, second by Trustee Ransome, to approve the Budget Increases as recommended by Treasurer Diane Javitz. Motion approved: 4-0.**

- Treasurer Diane Javitz is requesting the following budget transfers

<u>Amount</u>	<u>From Account</u>	<u>To Account</u>
\$1,669.50	H8997.57 Shipyard Building	H8997.53 Chandlery Building Grant
\$250.00	H8997.57 Shipyard Building	H8997.53 Chandlery Building Grant

Motion by Trustee Britt, second by Trustee Faulknor, to approve the recommended Budget Transfers as requested by Treasurer Diane Javitz. Motion approved: 4-0.

Board Member Reports

Trustee Britt

- Met with Union representative
 - Current contract covers regular part time employees, excluding code enforcement.
 - Custodial Worker II – salary to be increased in 6-month increments.
 - Weekday garbage pickup by Maggio Carting is being researched.

Trustee Harty

- Port Jefferson Chamber of Commerce has submitted projects to Suffolk County Downtown Revitalization Program for funding.

Motion by Trustee Harty, second by Trustee Ransome, to support of the efforts of Port Jefferson Chamber of Commerce in its effort to secure a \$50,000.00 grant. The Inc. Village of Port Jefferson furthermore agrees to receive and administer the funds for Suffolk County Downtown Revitalization Program in accordance with the terms and limits set forth in the county’s agreement to receive the funds. Motion approved: 4-0.
- Environmental Consultant for Lawrence Aviation Site – proposed to board that Village should hire a consultant. Trustee Harty to compile possible list of consultants.
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Trustee Faulknor

- Country Club – Contractual agreement issues to be discussed at next board meeting.

Trustee Ransome

- Sign for Philip Roe House

Motion by Trustee Ransome, second by Trustee Faulknor to install sign on site of Philip Roe House. Motion approved: 4-0.

Village Attorney

- Mobil Site – Discussed letter from Mobil with Bob Tumilowicz. Trustee Britt and Bob Juliano to speak with Cashin Associates and Quennell Rothchild.
- Snow Removal – Attorney Johs reviewed and revised contract.

Village Administrator

- The Village has conducted Open and Competitive Bidding for Overhead Lighting Services throughout the Village.

Motion by Trustee Britt, second by Trustee Ransome, to award the Overhead Lighting bid to Welsbach Electric and authorize the Mayor to enter in a contract (2 month trial period – March/April) with Welsbach Electric. Board to review Welsbach performance at April 17th Business Meeting. Motion approved: 4-0.

- Location of 2006 Village Election.
- BID Meeting with Michael Schwarting
- Fire Marshal agreement with the Town of Brookhaven
- NYS Retirement Incentive
- The Village Has received a quote from Coughlin Foundotos Cullen & Danowski, LLP to conduct an audit for the Fiscal Year End 2005 for a fee not to exceed \$24,000.00. Village Counsel has reviewed and is acceptable with the contract conditions.

Motion by Trustee Britt, second by Trustee Ransome, to authorize the Mayor to enter into an agreement with Coughlin Foundotos Cullen & Danowski, LLP to conduct an audit for the Fiscal Year End 2005 for a fee not to exceed \$24,000.00. Motion approved: 4-0.

Correspondence

- Letter from Gale Capone – Re: Issues/Conditions on Belle Terre Road.
- PSAC – Recommendations.
- Bill Anderson of the Old Field Point Power Squadron is requesting the use of the Village Hall Courtroom on the following Saturday mornings: March 4th, 11th, 18th and 25th of 2006 for their annual instruction in Boating Safety to the children of the community ages 10 to 18 years old. Traditionally a fee of \$100.00 was assessed for this use.

Motion by Trustee Britt, second by Trustee Ransome, to approve the request of the Old Field Point Power Squadron for the use of the Village Hall Courtroom on the following Saturday mornings: March 4th, 11th, 18th and 25th of 2006 for their annual instruction in Boating Safety to the children of the community ages 10 to 18 years old, at a fee of \$100.00. Motion approved: 4-0.

New Business

- Stacy French has successfully completed EG13 (Grade A) in pursuit of her accounting/business degree and requests reimbursement of \$494.00.
Motion by Trustee Ransome, second by Trustee Faulknor, to approve the request of Stacy French for reimbursement of \$494.00 for successfully completing EG13 (English) in pursuit of her accounting/business degree and requests reimbursement of \$494.00. Motion approved: 4-0.
- Brian Koehler has successfully completed POL104 – State and Local Government – and is requesting reimbursement for this class in the amount of \$1,369.
Motion by Trustee Faulknor, second by Trustee Britt, to approve half of the \$1,369.00 reimbursement cost of Brian Koehler’s college course, POL104 – State and Local Government, (course does not lead to a degree that benefits the Village). Motion approved: 4-0.
- Mather Hospital is requesting permission for the annual Mather 5-mile Walk on Saturday May 6, 2006. The event is scheduled to begin at 9:00 am and will be conducted Rain or Shine.
Motion by Trustee Ransome, second by Trustee Faulknor, to approve the request of Mather Hospital to permit the annual Mather 5-mile Walk on Saturday May 6, 2006. Motion approved: 4-0.
- The Port Jefferson School USFD Board of Education has sent an agreement addressing the use of Village facilities. The Village Attorney has reviewed and approved the contract.
Motion by Trustee Britt, second by Trustee Ransome, to authorize the mayor to enter into an agreement with The Port Jefferson School USFD Board of Education for the use of Village facilities. Motion approved: 4-0.
- Security officer Robert J. Andersen has requested an extended leave of absence for personal reasons.
Motion by Trustee Britt, second by Trustee Ransome, to grant a 6-month leave of absence to Security officer Robert J. Andersen. Motion approved: 4-0.
- Administrator Juliano is recommending the hiring of Jeanmarie Barrella as p/t clerk typist at a salary of \$12.50 per hour, effective January 26, 2006.
Motion by Trustee Ransome, second by Trustee Faulknor, to hire Jeanmarie Barrella as p/t clerk typist at a salary of \$12.50 per hour, effective January 26, 2006. Motion approved: 4-0.

Old Business

- Port Jefferson Volunteer Ambulance - Re: Retirement Program
- Abolish Pay for Parking from Village Code. On September 12, 2005 the Board of Trustees voted

“to eliminate Pay-For-Parking, eliminate dual use of parking spaces, and eliminate using municipal parking lots within 200 feet of the building in the C-1 district.” (Board voted to send to Planning Board for review on December 19, 2005). Planning Board has no objection to the motion.

Motion by Trustee Faulknor, second by Trustee Britt, to set a public hearing date of Monday March 6, 2006 to eliminate Pay-For-Parking, eliminate dual use of parking spaces, and eliminate using municipal parking lots within 200 feet of the building in the C-1 district as adequate required parking. Motion approved: 4-0.

- Code change regarding requiring a “Stenographer Fee” for the appearance at the Planning Board Meetings. This fee is proposed to be set at \$250.00 and would be charged to each applicant.

Motion by Trustee Ransome, second by Trustee Britt, to set a public hearing date of Monday, March 20, 2006 to require a Stenographer Fee of \$250.00 from each applicant for the appearance at the Planning Board Meetings. Motion approved: 4-0.

- Code Changes - SCHEDULE

1. Conditional Uses in residential districts – **January 23, 2006 (To be discussed at the next Planning Board Meeting)**
2. Neon signs - **February 6, 2006 – 6:00pm**
3. §250-37 Lighting – **February 6, 2006 – 6:00pm**
4. Eating and Drinking Establishments - **February 21, 2006 – 6:00pm**
5. Site Development §250-10 – **March 6, 2006**
6. Planning Board recommendations for amendments to Sections 250-18 F and 250-19 E. - **March 6, 2006**
7. M-W Zone – **Suffolk County Planning to review and analyze Village Marina Waterfront District**
8. Bond Schedule

Voucher

- Treasurer Diane Javitz has submitted the following **Warrants** for approval:

<u>FUND</u>	<u>WARRANT</u>	<u>AMOUNT</u>	<u>DATE</u>
General (A)	18	\$59,136.82	02/06/06
Country Club (CR)	18	\$12,120.00	02/06/06
Trust (T)	15	\$9,365.34	02/06/06
Capital (H)	14	\$138,867.02	02/06/06

******* Electronic fund payment of \$206,994.00 made on 2/1/06 for employee’s retirement contributions for F/Y end 03/31/06**

Motion by Trustee Ransome, second by Trustee Faulknor to approve the Warrants as presented by Treasurer Javitz. Motion approved: 4-0.

Adjourn

Motion by Trustee Faulknor, second by Trustee Britt to adjourn the meeting at 10:00pm. Motion approved: 4-0.

Respectfully submitted,

Lynda Howell
Deputy Clerk